

General Welfare Requirement: Organisation

Providers must plan and organise their systems to ensure that every child receives an enjoyable and challenging learning and development experience that is tailored to meet their individual needs.

ACORN PLAYGROUP/PRE-SCHOOL Admissions Policy

Policy Statement

It is our intention to make Acorn accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.2 Inclusive practice	2.1 Respecting each other	3.3 The learning environment 3.4 The wider environment	

Procedures

- We ensure that the existence of Acorn is widely advertised in places accessible to all sections of the community, i.e. doctor's surgeries, local notice boards, children's centre etc.
- We ensure that information about Acorn is accessible, in written and spoken form.
- We arrange our waiting list by the following:
 - the vicinity of the home to the setting; and
 - siblings already attending the setting.
- We keep a place vacant, if this is financially viable, to accommodate an emergency admission.
- We describe Acorn and its practices in terms that make it clear that it welcomes both fathers and mothers, other relations and other carers, including childminders.
- We describe Acorn and its practices in terms of how it enables children and/or parents with disabilities to take part in the life of the setting

- We are flexible about attendance patterns to accommodate the needs of individual children and families, providing these do not disrupt the pattern of continuity in the setting that provides stability for all the children.
- We provide 15hours funded child care for children aged 3-4 in Pre-School only.
- As part of our flexible child care, lunch club is available for children from the age of 3 years for which parents have to pay for.

This policy was adopted at a meeting of ACORN PLAYGROUP/PRE-SCHOOL

Date held on: 10/2/10

Date to be reviewed 10/2/10

Signed on behalf of the Trustees: N. Stephens

Signed on behalf of Acorn: T. Sodeby

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